

**NEW LISBON TOWN BOARD---MAY 13, 2025---7:00 PM—TOWN HALL  
PUBLIC HEARING ON PROPOSED LOCAL LAW #1-CODIFYING TOWN SETBACK LAW**

Present: Supervisor Edward Lentz, Councilwoman Nancy Martin-Mathewson, Councilman Brian Ryther, Councilwoman Melaina Woodbeck, Hwy. Supt. Donald Smith, Town Clerk Charlene Wells, County Rep. Meg Kennedy, Residents: Robert Schenfeld, George Knarich, Bruce Page, Amy Dill, Lenny & Laurie Melillo, Mert Hull, Peter Martin, Absent: Councilman Scott Fickbohm

Supervisor Edward Lentz opened the public hearing on proposed Local Law #1 of 2025, a local law Codifying the Town Setback Law at 7:08 PM. There were no questions or comments from the floor. Supervisor Lentz closed the public hearing at 7:30 PM.

**NEW LISBON TOWN BOARD—REGULAR MONTHLY MEETING---MAY 13, 2025**

Present: same as listed above

Supervisor Edward Lentz opened the regular monthly meeting at 7:30 PM. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Brian Ryther and carried 4 Ayes/ 0 Nays to accept the minutes for the April 8, 2025 regular meeting and April 30, 2025 special meeting as drafted.

Hwy. Supt. Donald Smith noted that he bought new tires for the 2009A Freightliner, but is holding them to wear out the old ones more. The 2018 Freightliner went to Syracuse for repairs to the twisted frame. He is hoping on doing paving projects mid-July. They are honing as weather and manpower allows. Turnbull Bridge repairs should start in June. They framed out the old garage far end doorway and found rotting wood which needed replacing. Supt. Smith noted it would cost about \$625.00 to put up white steel siding on the far end or about \$1,500.00 for siding both ends. The highway crew will be able to do the work. A motion was made by Councilwoman Melaina Woodbeck and seconded by Councilwoman Nancy-Martin Mathewson to approve siding both ends of the old highway garage. Councilman Brian Ryther felt that painting it would be sufficient. Councilwoman Nancy Martin-Mathewson and Melaina Woodbeck felt it would make it look better and not be an eyesore. The motion passed 3 Ayes/ 1 Nay (Councilman Ryther). Hwy. Supt. Donald Smith advised that the new County radio tower will be ready in about two months. We will need to order new equipment to use on the new tower. In regards to hwy. personnel, Barry Braunius went out for surgery and vacation. He is hiring Cody Myers as a MEO with the hopes that he is going to take the CDL class and move up to HMEO. Barry Braunius did repair/repaint the town hall sign, but advised that we would probably need a new sign next time it needs fixing. The Hwy. Supt. noted that he is going to add some fill to the town hall parking area by the park access roadway. He would like approval to surplus aluminum rims and tires from the 2018 that he will not be using and the overhead doors removed from the old highway garage. A motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/ 0 Nays to declare the 2018 aluminum rims & tires and two old overhead doors as surplus and authorize the Hwy. Supt. to sell at auction. All agreed that money received for driveway permits (culverts) should be credited back into the highway fund, not the general fund. Councilwoman Nancy Martin-Mathewson noted the repair cost total is at \$23,460.00. It was suggested that towing/accident bills should not be included in the repair costs, but kept separately. The new NYS budget is supposed to have an increase in CHIPS funding but we haven't heard any exact amounts yet. We received one fire alarm proposal from Fire Detection Systems. Supervisor Lentz will check with Fargo Alarms to see if they are interested and report back next month.

County Rep. Meg Kennedy noted that County Historian Debra MacKenzie has been working to raise interest in America 250. With help from the GIS Coordinator, she has produced

a Historical Trails map of the County. Planning Director Tammie Harris has reported that the GIS Coordinator has been helping out with a lot of departments. No money was allocated for America 250 efforts in the new state budget. The Micro-Enterprise Grant will be getting funds for a new round of grants. They will first use funds to finish up projects that have already been started. Rep. Kennedy noted that she attended a class with Soil & Water Conservation about retaining employees which was very good. SUNY Stonybrook did a sample from 1.5 tons of garbage and found that about 50% was paper and organics which if separated to recycling could get our tonnage down. NYS is not permitting new landfills, so reducing the waste load is important. County sales tax is holding at about the same level as last year. Properties with tax delinquencies will be up for auction this fall after a few years absence. People will have until October 15, 2025 to redeem. The County can only keep the amount of money they are owed in taxes and penalties. The Southern Transfer Station will be back open after being repaired from windstorm damages.

The Planning Board met on May 5, 2025 and recommended approval of a simple subdivision for Brian Gregory and Geoffrey & Cynthia Scott. The Town Board completed Part 2 of the Short EAF and a motion was made Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes / 0 Nays to determine that Subdivision Application #2-25 will not result in any significant adverse environmental impacts. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Brian Ryther and carried 4 Ayes/ 0 Nays to approve Simple Subdivision Application #2-2025 for Brian Gregory and Geoffrey & Cynthia Scott on tax map #190.00-1-2.82 on Wheat Road.

The town hall project with Revolution Solar will be moving along with the deposit being submitted for approval tonight. Councilwoman Nancy Martin-Mathewson attended a meeting which she advised turned out to be mostly about getting the County certified. There is no funding available with Clean Energy Communities at this point, so things are on hold for now. DCO Keegan Holt reported that he would be getting a large kennel soon, costing about \$200.00. Supervisor Edward Lentz noted that he had spoken to the owner of Silver Streak Kennels who provides shelter services for Morris and Maryland. The owners' son is the DCO in Morris. They would provide 24-hour drop off. Supervisor Lentz will work on a draft contract and report back to the Board next month. Supervisor Edward Lentz noted that he got the park grant submitted which took a lot of effort on his part and Theresa Burdick. SFCU is rumored to be opening soon in Morris. Supervisor Lentz will reach out to them to see what kind of terms they would offer the town.

Robert Schenfeld noted that when he reviewed the solar proposal for the town hall it states that any roof damage/leaks caused by the installation of the system are not covered by the warranty. Also, there will be the cost of annual inspections on the equipment. The warranties on the equipment are covered by the manufacturer, not the contractor. He suggested we should try to get better coverages for the town included. Supervisor Lentz will review the agreement.

Mert Hull gave the 1<sup>st</sup> Quarter report for the Garrattsville Fire Company. They had 13 calls for a total of 112 man-hours, averaging 6 members per call. They had 4 MVAs, 4 automatic alarms, 3 structure/chimney fires, 1 brush fire and 1 wires down call. They also put in 122 man-hours of training during the first quarter. Lenny Melillo noted they have received their new fire truck. They are working on switching stuff over from the old truck. They will offer the old truck for sale locally as they have had some interest in it. The Board noted it's appreciation for all the fire department does for the town.

The Town Board can appoint any person to be an acting Land Use Enforcement Officer to investigate any verbal or written complaint. Supervisor Edward Lentz noted that he is working

on a violation form which can be mailed to the property owner. If the person doesn't take care of the issue an appearance ticket would be issued which must be delivered in person. If the person doesn't appear in court to answer the ticket, the judge can issue a bench warrant. It was agreed to post on the website and Facebook again for a Land Use Enforcement Officer.

Monthly financial reports were submitted to the Board. A motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 3 Ayes/ 1 Abstention (Councilwoman Woodbeck) to transfer \$35.73 from Contingent Account #A1990.4 to Justice Contractual A1110.4. The Board reviewed the bills prior to the meeting. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Brian Ryther and carried 4 Ayes/ 0 Nays to approve paying General Fund bills #66 through #78 for a total of \$9,449.14 and Highway Fund Bills #50 through #60 for a total of \$38,282.70 and a late bill to All Seasons for \$70.00 was approved for payment. Supervisor Lentz paid General Fund bills #61 through #65 for a total of \$1,021.53 with prior Board approval.

With no further discussion, a motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/ 0 Nays to approve Local Law # 1 of 2025, a local law Codifying the Town Setback Law. The law will be effective upon filing with the Secretary of State.

A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilwoman Melaina Woodbeck and carried 4 Ayes/ 0 Nays to reappoint William Balcom to a new five-year term on the New Lisbon Planning Board with appreciation to his service to the Town and for meeting all of his training hours.

The Board reviewed Chapters 16-20 of the Employee Handbook. The section on personal protection equipment was updated last year. The only thing asked to be changed was to make Juneteenth a floating holiday as that was what the employees wanted. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilwoman Melaina Woodbeck and carried 4 Ayes/ 0 Nays to change Juneteenth to a floating holiday. Next month will be review of the Playground Policy, Dust Control Policy and Town Justice.

The phones haven't been working at the Town Hall and Supervisor Edward Lentz noted that he is still having issues trying to get Spectrum out to convert to cable phone lines. He will call Verizon to get the lines fixed again. He has not looked into Starlink yet.

Lenny Melillo noted that the corner lot flag needs replacing as it is getting worn. With no further comments or business, the Board adjourned by acclamation at 8:55 PM.

Charlene R. Wells, New Lisbon Town Clerk