

Highway Committee Meeting
June 9, 2025, 10:00am
Nancy Martin-Mathewson, Don Smith, Ed Lentz

Vehicles/equipment:

Truck 18:

Vehicle repair costs and mileage:

Highway Improvement/Maintenance:

2025 Budget:

CHIPs (2025-26 NYS Budget):

§ 284 Agreement:

Equipment needs (2025 and beyond):

Mower, Dump/Plow:

Highway Garage:

Fire Alarm Monitoring:

Water testing:

Salt/Sand Shed:

Turnbull Rd Bridge:

CH-14 Comms Tower:

Policies - Playground Policy, Dust Control Policy and Town Justice:

Building Permit Checklist, ¶ 3 (see, attached):

Personnel:

Shared Services Agreement:

Other Town Facilities:

Property Improvements:

Resident Compliments/Concerns:

Other:

CURRENT:

3. **SEASONAL ROAD**.....IN ACCORDANCE WITH TOWN OF NEW LISBON LOCAL LAW #2 OF 2007, “A LOCAL LAW LIMITING THE CONSTRUCTION OF PERMANENT OR YEAR ROUND RESIDENCES ON SEASONAL TOWN ROADS”, A PERMANENT OR YEAR ROUND RESIDENCE ON A SEASONAL ROAD MUST BE NO MORE THAN 200 FEET DISTANCE FROM A FULL TIME USE ROAD, OR THE OWNER MUST ACCEPT THE FACT THAT THE ROAD IS ONLY MAINTAINED SEASONALLY BY THE TOWN AND THEY HAVE TO ACCEPT THE RESPONSIBILITY AND LIABILITY FOR PROVIDING AND MAINTAINING THEIR OWN INGRESS AND EGRESS TO THEIR PROPERTY AND STRUCTURE.

PROPOSED:

3. **MINIMUM MAINTENANCE ROADS**.....IN ACCORDANCE WITH TOWN OF NEW LISBON LOCAL LAW #2 , “A LOCAL LAW PROVIDING FOR MAINTENANCE AND REHABILITATION GUIDELINES FOR TOWN HIGHWAYS AND FOR THE DESIGNATION OF MINIMUM MAINTENANCE ROADS,” TOWN ROADS THAT HAVE BEEN DESIGNATED MINIMUM MAINTENANCE ROADS ARE MAINTAINED IN A MANNER DETERMINED BY THE TOWN HIGHWAY SUPERINTENDENT TO BE CONSISTENT WITH THE VOLUME AND TYPE OF TRAFFIC ON SUCH ROAD. ROAD MAINTENANCE PRACTICES SUCH AS, BUT NOT LIMITED TO, PAVING, PATCHING, BLADING, DRAGGING OR MOWING MAY BE DONE LESS FREQUENTLY.

Highway Committee Meeting
May 13, 2025, 10:30am
Nancy Martin-Mathewson, Don Smith, Ed Lentz

Vehicles/equipment: need tires for 09A (which hasn't been used for about a month)

Truck 18: FL18 is going in today

Vehicle repair costs and mileage: no surprises; Nancy will separate out towing/wreckage so as not to skew repair cost comparisons; \$23,468 (2025) v. \$17,074 (2024) [includes \$3K for tow of Truck # 18 in 2025]

Highway Maintenance: penciled in for mid-July; working on honing which has been delayed due to manpower shortage and rain

2025 Budget: on track (for now)

CHIPs (2025-26 NYS Budget): NYS budget was approved with a modest increase in CHIPS; still waiting to learn our allotment for 2025

Improvements, Bridges, Machinery: starting bridge mid-June

Highway Garage:

Fire Alarm Monitoring: proposals received from Fire Detection Systems. need to check with Fargo

Salt/Sand Shed: door is framed out; need board approval for siding for one or both ends (\$625.00 or ~\$1.5K (<\$2K))

Turnbull Rd Bridge: starting bridge mid-June

CH-14 Comms Tower: will need new equipment to install in about July

Policies - Handbook Sections 16-20: §16.A - make Juneteenth a floating holiday

- **Use of PPE:** language in 20.C.9 (added in May 2024) is adequate

Personnel: down to two men; Barry taking two weeks; 44 h vacation, 13h sick 24 personal; Cody starts Monday - working on CDL; Bill still PT

Shared Services Agreement: signed; Ed will ask Rich for a copy

Other Town Facilities: Barry repaired the Town Hall sign; Don will have stone installed for ball field access from behind Town Hall

Property Improvements:

Coyote Hollow driveway permits: done

Resident Compliments/Concerns:

- **Allen Road:** concerns about ditching: Allen Road will be ditched when time permits

Other:

Surplus: aluminum rims and tires from truck 18 and two o/h doors [need Board approval]

Driveway permits: driveway permit fees should go back to DA5110.4 b/c they are reimbursements to town for costs of culverts that were charged to that line