



## **TRANSFER AGREEMENT**

**WHEREAS**, this Services Agreement is entered into by and between the **SUSQUEHANNA SPCA**, hereinafter referred to as the “SUSQUEHANNA SPCA”, and the **TOWN OF NEW LISBON**, hereinafter referred to as the “TOWN”; and

**WHEREAS**, the TOWN wishes to have a contract for the transfer of ownership dogs after applicable statutory holding periods in relation to New York State Agriculture and Markets, Article 7. Additionally, the TOWN wishes to transfer dogs who have been surrendered.

**WHEREAS**, the SUSQUEHANNA SPCA is a duly incorporated and licensed animal shelter located in the County of Otsego, State of New York, that maintains necessary paid personnel, including a full-time licensed veterinarian, and facilities to provide proper care, shelter, and watering services to dogs and cats in its custody.

**Therefore**, the SUSQUEHANNA SPCA and the TOWN hereby agree as follows:

1. The SUSQUEHANNA SPCA will only accept dogs from the TOWN once their statutory holding period has ended and/or they have been legally surrendered to the TOWN and the SUSQUEHANNA SPCA has the capacity to accommodate a transfer.
2. The TOWN will only transfer dogs reported to be safely handled and deemed appropriate for adoption into a home.
3. The TOWN will be responsible for transporting all animals for transfer.
4. The TOWN will provide at least 24-hour notice when they have a transfer request.
5. Upon each transfer, the TOWN will sign a transfer form providing the SUSQUEHANNA SPCA ownership of the animal and the TOWN will have no further liability or obligation for the care of said animal.
6. The TOWN agrees to submit a payment of \$300 for each altered dog and \$500 for each unaltered dog transferred to the SUSQUEHANNA SPCA.
7. Either party may, at its option, terminate this lease agreement upon thirty (30) days' written notice to the other party.
8. No amendment or modification to this Services Agreement may be made except in writing, executed by both parties.
9. This Services Agreement shall be effective from July 1, 2025, to December 31, 2025.

### **Town Supervisor**

Print: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **SUSQUEHANNA SPCA Executive Director**

Print: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_