

NEW LISBON TOWN BOARD—SEPTEMBER 9, 2025—7:30 PM REGULAR MONTHLY MEETING—TOWN HALL

Present: Supervisor Edward Lentz, Councilwoman Melaina Woodbeck, Councilman Scott Fickbohm, Councilman Brian Ryther, Councilwoman Nancy Martin-Mathewson, Hwy. Supt. Donald Smith, Town Clerk Charlene Wells, Planning Board Chairman Matt Palmer, Residents, Lenny & Laurie Melillo, Jim Longcor, Also: Cody Moore

Supervisor Edward Lentz opened the regular monthly meeting at 7:30 PM. A motion was made by Councilman Scott Fickbohm, seconded by Councilwoman Melaina Woodbeck and carried 5 Ayes/ 0 Nays to accept the minutes for the August 12, 2025 regular meeting as drafted.

Hwy. Supt. Donald Smith advised that the 09A Freightliner went to Tracys to fix a king pin and have it's normal annual servicing. He is also going to be getting steer tires for the 09A. The other trucks will also be going for their annual servicing at Tracys. He advised that they have been using the new MowerMax and it is a great machine. For the 2018, it will cost about \$21,000.00 to get the rails and cross member. He estimates a total cost of \$50,000.00 to a max of \$75,000.00 to get the 2018 up and running. They would work on it when they had downtime and it will take time to get the parts ordered and time to complete. After further discussion, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Brian Ryther and carried 5 Ayes / 0 Nays to go ahead and start working on repairing the 2018 Freightliner. We need to move around funds to cover the bill for the MowerMax which will be submitted for CHIPS reimbursement later this year. A motion was made by Councilman Brian Ryther, seconded by Councilwoman Melaina Woodbeck and carried 5 Ayes/ 0 Nays to Increase DA 5130.2 Capital Equipment to \$303,410.62, transferring \$100,000.00 from DA 5112.2 Capital Improvements/CHIPS, \$30,000.00 from DA 5120.2 Bridges Capital Expense and \$173,410.62 from highway fund balance. Supt. Smith noted that there is minor heaving by door in the new building. He is going to grind it down so the door doesn't stick. He noted that salt is in the new salt shed. He would like to purchase some more Tonka Blocks to improve the containment area. He hasn't received the state bridge inspection reports yet. He is still waiting for details of a lease agreement with the County for the radio tower. Employee Barry Braunius will be retiring in a few weeks and Employee Cody Myers is going for his CDL. Councilwoman Nancy Martin-Mathewson advised that we are at \$33,305.00 in repairs, with about \$16,000.00 being for the 09. We have used 2000 gallons more of diesel so far this year than all of last year. We have used more because of the winter, but the price has been pretty consistent with last year.

Cody Moore introduced herself as a candidate for Hartwick Town Supervisor. Co. Rep Meg Kennedy had suggested that she come see how we operated.

The Planning Board met on September 8, 2025 and referred two simple subdivisions to the Town Board. A motion was made by Councilwoman Nancy Martin-Mathewson and seconded by Councilman Scott Fickbohm to approve Subdivision #5 for Jeremy Ard as submitted. Discussion followed. The Planning Board referred the subdivision to the Board with revisions to move the parcel 125 feet south to make the 25-foot strip between the next parcel up to 150 feet and noted that a driveway had to be 100 feet from any existing driveways and no exact driveway location was marked on the map. Mr. Ard was not in attendance at the Planning Board meeting to agree to the changes. Jim Longcor was present tonight and identified himself as the recipient of the subdivision. He stated that he and Mr. Ard did not want to move the parcel. After further discussion, the Town Board voted 5 Nays/ 0 Ayes to not approve the Ard Subdivision #5 and send it back to the Planning Board for further review. Supervisor Edward Lentz suggested that Chairman Matthew Palmer not participate in the next meeting since he is a neighboring property owner of the Ard Subdivision.

The Planning Board recommended approval of Subdivision Application #4 for Kathryn Riso. The Town Board completed the SEQR form and a motion was made by Councilman Scott Fickbohm, seconded by Councilwoman Nancy Martin Mathewson and carried 5 Ayes/ 0 Nays to issue a negative environmental impact declaration. A motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to approve Subdivision Application #4-2025 for Kathryn Riso for a simple subdivision on tax map #157.00-1-29.00.

Dan Root requested a setback waiver to 60 feet for building an addition on an existing structure. The property is at the corner of Quinlog and Goddards Roads. After review, a motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to approve a setback waiver to 60 feet on the Goddards Road side of the property for Dan Root, tax map #143.00-1-4.05, for building an addition.

DCO Keegan Holt sent notice that all was quiet. He will be going on guard duty the 12th-30th so any calls will be handled by Supervisor Lentz and Councilman Ryther. Councilwoman Nancy Martin-Mathewson advised that the solar panels were turned on August 31st. They are working on getting the information to file for an IRS tax credit. The Justice grants are out, but there wasn't anything that they needed. Councilwoman Nancy Martin-Mathewson suggested they put in for chairs so the ones in the court room could come back to the meeting room. Councilman Scott Fickbohm advised he is due to meet next week with KK Electric about a generator. The town hall was started to get washed, but the sprayer broke. Mr. Wust will come back and finish when he gets it fixed.

Supervisor Edward Lentz noted that the park/playground grant for basketball resurfacing and backstop was rejected. He will look into why we were turned down and see if there are any other possibilities. He advised that he met with Mr. McCoy about the RVs that he is setting up. Mr. McCoy told him that the DEC had come out to inspect him. He did stop in to see the town clerk who gave him an application for site plan review. Meet the Candidates night will be on October 7th at 7:00 PM at the town hall with the moderator and final details to be worked out. Supervisor Lentz met at the Texas Schoolhouse State Forest walking trail with other BVA members and a DEC forester. They were advised that the DEC had installed a counter and it was averaging 600 persons a year. He noted that USDA had taken an extra loan payment from us and he finally got that straightened out and returned to us.

The Board reviewed monthly financial statements. Town Hall Contractual needs funds to cover bills and for the rest of the year. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Brian Ryther and carried 5 Ayes/ 0 Nays to increase DA 1620.41 Town Hall by \$5,000.00, transferring from A1320.4 Financial Audit. After reviewing the bills, a motion was made by Councilman Scott Fickbohm, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to approve paying General fund bills #143 through #150 for a total of \$6,725.62 and Highway Fund bills #99 through #109 for a total of \$394,171.19. Supervisor Lentz paid General fund bills #139 through #142 for a total of \$6,725.62 with prior Board approval.

Sidney Federal Credit Union is still in the process of applying for Banking Development District which is needed in order for us towns to be able to use it. They met with reps and it was hopeful that it would be approved soon. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Brian Ryther and carried 5 Ayes/ 0 Nays to add SFCU to our list of approved banks for Town Officials once they receive their Banking District Designation, with the Supervisor needing to make sure their rates are comparable to what we are now receiving.

A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Scott Fickbohm and carried 5 Ayes/ 0 Nays to set the 2026 Tentative Budget meeting for Tuesday, September 30, 2025 at 7:00 PM.

A motion was made by Councilman Brian Ryther, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to reappoint Vicky Lentz to a new five-year term on the New Lisbon Board of Assessment Review effective October 1, 2025.

The Board reviewed the Code of Ethics, Social Media and Email policies. It was decided to change Email Policy to Electronic Communication Policy and to add a phrase to include texts and any form of electronic communication. Supervisor Lentz will redo and bring back for approval next month. A motion was made by Councilman Scott Fickbohm, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/0 Nays to leave the Code of Ethics and Social Media Policy as is. Next month will be the final policies: Drug-free Work Place, Drug & Alcohol and Smoking Policies.

With no further business or comments from the floor the meeting was adjourned at 9:12PM by acclamation.

Charlene R. Wells, New Lisbon Town Clerk