

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code
30481

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 12/23)

BE IT RESOLVED, that the Town of New Lisbon / 30481 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS LRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Donald Smith			Highway Supt.	1-1-26 to 12/31/26	8 hrs	85.5	<input type="checkbox"/>	By Weekly	<input type="checkbox"/>
Scott F. Kohn			Councilman	1-24/26 to 12/31/26	8 hrs	1.41	<input type="checkbox"/>	Annual	<input type="checkbox"/>
Appointed Officials:									
Ramela D. Gade			Assessor	10/1/25-9/30/31	8 hrs	1.77	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
Keegan D. Hill			Deputy Chief of Police	11/12/26-12/31/26	8 hrs	1.19	<input type="checkbox"/>	Monthly	<input type="checkbox"/>

I, _____ (Name of Secretary or Clerk) secretary/clerk of the governing board of the _____ (Name of Employer) of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ (Name of Employer) on this _____ day of _____, 20____.

Affidavit of Posting: I, _____ (Signature of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on _____ (Date) and continued for at least 30 days. That the Resolution was available to the public on the: _____ (Name of Secretary or Clerk)

- Employer's website at: _____
- Official sign board at: _____
- Main entrance Secretary or Clerk's office at: _____

(seal)