

## TOWN OF NEW LISBON-FUEL BID SPECIFICATIONS

1. GUARANTEED PRODUCT AVAILABILITY FOR AUTOMATIC DELIVERY.  
(EMERGENCY DELIVERY WITHIN 8 HOURS NOTICE)
2. CONTRACT PERIOD---ONE YEAR—1/1/2026 TO 12/31/2026.
3. LOCATIONS AND TANK SIZES  
  
.....OLD HIGHWAY BARN—809 CO.HWY.16, GARRATTSVILLE  
.....1. DIESEL---1000 GALLON TANK  
.....2. UNLEADED GAS---500 GALLON TANK  
.....3. PROPANE---TWO, 120 GALLON TANKS, INCLUDING TANKS  
  
.....NEW HIGHWAY GARAGE---817 CO.HWY.16, GARRATTSVILLE  
.....1. PROPANE---TWO, 1000 GALLON TANKS  
  
.....TOWN HALL— 908 CO.HWY.16, GARRATTSVILLE  
.....1. FUEL OIL---275 GALLON TANK  
.....2. PROPANE---FOR KITCHEN STOVE, INCLUDING TANK  
  
.....FIREHOUSE—(UPPERSIDE)- 4413 ST.HWY.51, GARRATTSVILLE  
.....1. KEROSENE—275 GALLON TANK (NOTE: FIRE DEPT. WILL PAY  
SEPARATELY FOR FUEL DELIVERED TO THIS LOCATION)
4. SERVICE CONTRACTS ON TOWN HALL, NEW HIGHWAY GARAGE (2) AND  
FIREHOUSE FURNACES LISTED ABOVE. PROVIDE PLAN DETAILS AND TOTAL  
COST PER UNIT.
5. \$1,000,000.00 MINIMUM LIMIT OF INSURANCE REQUIRED. A CERTIFICATE  
MUST ACCOMPANY BID.
6. SEPARATE BID REQUIRED ON EACH ITEM.  
DIESEL, WINTER MIX DIESEL, UNLEADED GAS, KEROSENE, FUEL OIL,  
PROPANE(INCLUDING TANKS) AND SERVICE CONTRACTS ON FOUR  
FURNACES.
7. **TWO PRICING OPTIONS REQUESTED:**
  1. TANK PRICE PLUS FIRM DIFFERENTIAL EQUALS NET BID FOR EACH ITEM  
(ROUNDED TO NEAREST CENT-NO PARTIAL CENTS)
  2. FIXED PRICE FOR EACH ITEM. (ROUNDED TO NEAREST CENT-NO PARTIAL  
CENTS)
8. BIDS MUST BE DELIVERED TO: TOWN CLERK, CHARLENE R. WELLS, 829  
CO.HWY.16, GARRATTSVILLE, NY 13342. (MARKED “FUEL BID”)
9. **BIDS MUST BE RECEIVED BY 7:30 PM ON TUESDAY, DECEMBER 9, 2025 AT  
WHICH TIME THEY WILL BE OPENED AT THE REGULAR MONTHLY MEETING  
OF THE NEW LISBON TOWN BOARD. THE NEW LISBON TOWN BOARD  
RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.**