TOWN OF NEW LISBON-FUEL BID SPECIFICATIONS

1. GUARANTEED PRODUCT AVAILIBILITY FOR AUTOMATIC DELIVERY. (EMERGENCY DELIVERY WITHIN 8 HOURS NOTICE)

2. CONTRACT PERIOD---ONE YEAR—1/1/2027 TO 12/31/2027.

3. LOCATIONS AND TANK SIZES

   …..OLD HIGHWAY BARN—809 CO.HWY.16, GARRATTSVILLE
   …….1. DIESEL---1000 GALLON TANK
   …….2. UNLEADED GAS---500 GALLON TANK
   …….3. PROPANE---TWO, 120 GALLON TANKS, INCLUDING TANKS

   …..NEW HIGHWAY GARAGE---817 CO.HWY.16, GARRATTSVILLE
   …….1. PROPANE---TWO, 1000 GALLON TANKS

   …..TOWN HALL— 908 CO.HWY.16, GARRATTSVILLE
   …….1. FUEL OIL---275 GALLON TANK
   …….2. PROPANE---FOR KITCHEN STOVE, 24K Generator, INCLUDING 500 Gallon TANK

   …..FIREHOUSE—(UPPERSIDE)- 4413 ST.HWY.51, GARRATTSVILLE
   …….1. KEROSENE—275 GALLON TANK (NOTE: FIRE DEPT. WILL PAY SEPARATELY FOR FUEL DELIVERED TO THIS LOCATION)

4. SERVICE CONTRACTS ON TOWN HALL, NEW HIGHWAY GARAGE (2) AND FIREHOUSE FURNACES LISTED ABOVE. PROVIDE PLAN DETAILS AND TOTAL COST PER UNIT.

5. $1,000,000.00 MINIMUM LIMIT OF INSURANCE REQUIRED. A CERTIFICATE MUST ACCOMPANY BID.

6. SEPARATE BID REQUIRED ON EACH ITEM.
   DIESEL, WINTER MIX DIESEL, UNLEADED GAS, KEROSENE, FUEL OIL, PROPANE(INCLUDING TANKS) AND SERVICE CONTRACTS ON FOUR FURNACES.

7. **TWO PRICING OPTIONS REQUESTED**:
   1. TANK PRICE PLUS FIRM DIFFERENTIAL EQUALS NET BID FOR EACH ITEM (ROUNDED TO NEAREST CENT-NO PARTIAL CENTS)
   2. FIXED PRICE FOR EACH ITEM. (ROUNDED TO NEAREST CENT-NO PARTIAL CENTS)

8. BIDS MUST BE DELIVERED TO: TOWN CLERK, Melaina J. Woodbeck , 940 County Highway 16, Suite 2 Burlington Flats, NY 13315. (MARKED “FUEL BID”)

9. **BIDS MUST BE RECEIVED BY 6:00 PM ON TUESDAY, DECEMBER 8, 2025** AT WHICH TIME THEY WILL BE OPENED AT THE REGULAR MONTHLY MEETING OF THE NEW LISBON TOWN BOARD. THE NEW LISBON TOWN BOARD RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.